

DDS Case Manager Tracking Sheet

Stage	Case Manager	Phone/email	Key Responsibilities
Youth/ Child Case Manager			Respite, in-home supports, family support funding, basic coordination
Transition Coordinator			Plans for adulthood, waiver applications, day program eligibility, housing discussions. Attends IEP meetings.
Adult Case Manager			Coordinates adult DDS services, update ISP, monitors waivers and day program services or self-directed programs, flex spending, respite, transportation to programs.